VILLAGE OF YATES CITY SPECIAL BOARD MEETING MINUTES

WEDNESDAY, OCTOBER 22, 2025 6:00 P.M. 102 WEST MAIN STREET, YATES CITY, ILLINOIS

1. **Call to Order**

   Mark Hostetler called the meeting to order at 6:01pm

2. **Roll Call**

   Present: Tom Kinzer, Dave Mahr, Ron Smith, Seth Lekies, Matt Ehens, Vonda Brinker, Mark Hostetler
   Also Present: Neely Carr, Joy Mahr

3. **Pledge of Allegiance**

   All present stood and pledged to the flag

4. **Citizens to Address the Board**

   No citizens present

5. **Approve Bills Received After the October Board Meeting**

   Kinzer moved to approve the bills received after the October board meeting. Ehens seconded. Roll call unanimous.

OLD BUSINESS:

6. **Discuss New Three-Year Contract with Revisions with TEST**

   The Board was provided with the revised contract from TEST. The Board reviewed and discussed the document. Members will take time to review the contract further and bring any questions, concerns, or requested changes to the next meeting prior to the contract deadline in December.

7. **Discuss/Approve Electrical Service Upgrade and Box Relocation at the Water Building, with the Bid to be Awarded to the Selected Company in an Amount not to Exceed $43,000.00**

   Quick Electrical submitted a bid of $42,750 with an installment option of $9,000 and two payments of $17,000. AMP Electrical submitted a bid of $38,012 with an installment option of $9,934 and $31,883 thereafter. Quick Electrical indicated they could begin work within a couple of weeks. Brandon Hall reported that there would be a six to eight week wait for a meter base, but other work could begin before its arrival. The Board agreed that the project needs to be completed prior to the reservoir project and determined it was best to pay in full rather than use installment plans. Jeremy Martin was also contacted, but the job was larger than desired. Hostetler also noted that a bollard will be placed in front of the electrical box in the bay area. Smith moved to approve the electrical service upgrade and box relocation at the Water Building, with the bid to be awarded to AMP Electrical in the amount of $38,012. Kinzer seconded. The bid date is from October 20, 2025. Roll call unanimous.

8. **Update on New Concrete Pad on the South Lot**

   Discussion was held regarding the new concrete pad on the south lot. Hostetler reported that the concrete pad is now finished, and John Woodcock placed all of the blocks around the perimeter. Brian Efnor added a small amount of additional CA-6 that was needed, but the work went smoothly and the project is complete.

9. **Update on Installation of New Hydrant and Shut-Off Valves**

Hostetler provided an update on the installation of the new hydrant and shutoff valves. The project went well. There is a 5-inch outlet on the hydrant that was facing the old jail; Oscar initially stated that it could not be moved, but it was able to be rotated and is now facing Route 8. Ehens noted that the final placement was beneficial for the Fire Departments operations, and the Board expressed appreciation that the adjustment was noticed and could be made.

NEW BUSINESS:

10. **Discuss/Approve Purchase of New Water Clerk/Treasurer Computer in the Amount of $1,310.00 to CK Computers**

Joy Mahr reported that her current computer cannot upgrade to Windows 11, which removes necessary security features and prevents Kamstrup from functioning, making the upgrade necessary. Kinzer moved to approve the purchase of a new computer for the Water Clerk/Treasurer from CK Computers in the amount of $1,310.00. Ehens seconded. Roll call unanimous.

11. **Discuss/Approve Appointment of Sergeant James Record as Chief of Police, Effective December 17, 2025**

Hostetler reported that Chief Randy Benson will begin transferring responsibilities and materials to the incoming Police Chief. Discussion was held regarding the appointment of Sergeant James Record as Chief of Police, effective December 17, 2025. Hostetler stated that he would like to offer Sergeant Record the position at an hourly wage of $27.00 per hour. Smith made the motion to approve the appointment and wage. Ehens seconded. Roll call unanimous.

12. **Discuss/Approve Water Shut-Off Valve Exercising and Hydrant Flushing for Fall 2025, and Discuss a Five-Year Contract with the Bid to be Awarded to the Selected Company in an Amount not to Exceed $11,750.00**

Discussion was held regarding the fall 2025 water shutoff valve exercising and hydrant flushing project. Two bids were reviewed: Kinsel in the amount of $8,000 and GHA in the amount of $11,750. The bids include locating and mapping all hydrants and water shut off valves, determining which water shut off valves isolate each quadrant of the Village (and possibly down to one-eighth sections), and adding hydrant water shut off valves to the existing valve list. A list will also be developed identifying which valves need to be replaced or fixed and will be listed by priority. Dave Mahr, Ken Vallas, and Matt Ehens volunteered to assist, including helping with coordinate location. After this work is completed, the Board will consider obtaining a cost for a five-year maintenance contract in which hydrants are flushed and valves are exercised twice a year. Kinsel, as the low bid, can begin work at the beginning of November. Kinzer moved to award the project to Kinsel for the hydrant flushing and water shutoff valve exercising. Smith seconded. Roll call unanimous.

ADJOURNMENT

Ehens moved to adjourn. Kinzer seconded. Roll call unanimous. Meeting adjourned at 6:57pm

Respectfully submitted,
Neely Carr
Village Clerk