

**VILLAGE OF YATES CITY SPECIAL BOARD MEETING MINUTES**  
**WEDNESDAY, AUGUST 7, 2024 6:00 P.M. 102 West Main, Yates City, IL**

**1. Call to Order**

Mark Hostetler called the meeting to order at 6:00 p.m.

**2. Roll call**

Trustees present: Ron Smith, Tom Kinzer, Dave Mahr, Seth Lekies, Mark Hostetler, Matt Ehens, and Vonda Brinker.

Also present: Joy Mahr, Susan Hostetler, Kevan Cooper of Bruner, Cooper & Zuck, Inc. (BCZ), Jeff J. Gaster of Miller, Hall & Triggs, LLC, Molly Richeson of *The Weekly Post*, Shane Copher, Neely Carr, and Laura Kitchen.

**3. Pledge**

We all stood and pledged to the flag.

**4. Citizens to address the Board**

There were no citizens who wished to address the Board.

**5. Acceptance of two bids for review from Bruner, Cooper & Zuck, Inc. for Well Project #4**

Ehens moved to accept review of the two bids for Well Project # 4. Dave Mahr seconded the motion. Roll call unanimous. Cooper reviewed BCZ's tabulation of the two bids received and noted the low bid was from Albrecht Well Drilling (Albrecht) in the amount of \$1,206,790.00. He discussed reasons for the difference between the estimate and the higher bids. Cooper also reviewed a comparison of the original terms of the Illinois Environmental Protection Agency (IEPA) loan, the updated IEPA loan terms, and the Community Development Block Grant (CDBG) terms. Regarding the updated IEPA loan terms, Cooper reported the IEPA has agreed to a higher loan amount, since the bids came in higher than estimated.

Cooper and Gaster reviewed the steps to be taken at and after the next Board meeting to move forward with the project. Cooper noted the two bids are good until October 30. The Board discussed the terms of the IEPA loan. Cooper stated he is working with Albrecht on other projects and he has no problem with the quality of their work. In response to a question by Joy Mahr and Board discussion, Gaster said he will research whether the increased bonding, required by the grant process, will be required under the IEPA loan.

**6. Discussion and possible action on accepting of bid and award of contract for Well Project #4**

No action was taken on this agenda item.

**7. Discussion and possible action on cancellation or revision to Ordinance 2024-009 (Authorization of Loan Agreement between the Village and the IEPA Pursuant to the Public Water Supply Program)**

Mark Hostetler stated that under previous guidance from Scott Brunton of Miller, Hall & Triggs, LLC, no action needs to be taken regarding Ordinance 2024-009, and the ordinance will become ineffective on its own.

**8. Discussion and possible approval of a new ordinance or revision to Ordinance 2024-009 (Authorization of Loan Agreement between the Village and the IEPA Pursuant to the Public Water Supply Program)**

Mark Hostetler stated the Village will need to adopt a new ordinance at the meeting next week.

**9. Discussion and possible action on decline of CDBG grant**

No action was taken on this agenda item. Mark Hostetler requested this agenda item be deferred until the bid award and funding for Well Project #4 is farther along. Gaster agreed with deferring action on this agenda item.

**10. Discussion and possible action on tar/chip road work performed 8/5/24, unforeseen additional pea gravel usage and possible approval of additional pea gravel for upcoming spray patching**

Mark Hostetler reported that on August 5, 2024, the County performed tar/chip road work in the Village. He stated the County did not believe the Village had 83 tons of pea gravel stored at the north lot for tar/chip work. He stated the County used all the pea gravel at the north lot, plus the 21 tons stored at Burgess for the spray patch work as well as 21 additional tons. He stated the Village needs to replace the 21 tons of pea gravel for the spray patch work and to pay Burgess for the additional 21 tons used. Mark Hostetler noted these 42 tons cannot be paid with MFT funds.

The Board discussed possible reasons the amount used by the County for tar/chip work was larger than anticipated. Cooper said he is not sure what happened. Dave Mahr stated the invoices for the gravel include weight, that he checked on the gravel at the north lot after it had been delivered, and the amount delivered showed four truck loads. The Board discussed whether the tar/chip application was heavier than anticipated. The Board agreed to obtain an estimate for the 42 tons of pea gravel and to consider approval at the next meeting.

**11. Update on new truck at Koenig**

Dave Mahr updated the Board on the status of the new truck at Koenig. He said the bed was to be delivered to Koenig the first or second week in August.

**12. Interview of Laura Kitchen for potential Village of Yates City clerk position**

**13. Interview of Neely Carr for potential Village of Yates City clerk position**

At 6:27 p.m., a motion was made by Lekies and seconded by Smith to go into executive session to discuss the appointment, employment, compensation, discipline, performance or dismissal of employees of the Village. Roll call unanimous.

At 6:43 p.m., Smith moved to end the executive session. The motion was seconded by Ehens. Roll call unanimous. In open session, roll call was taken. Present were Mark Hostetler, Smith, Kinzer, Dave Mahr, Lekies, Ehens, and Brinker.

**14. Discussion and possible selection of candidate for Village of Yates City clerk position**

Mark Hostetler appointed Neely Carr as Village of Yates City clerk. Ehens moved to appoint Neely Carr as the Village of Yates City clerk. Dave Mahr seconded the motion. Roll call unanimous.

**15. Discussion and possible action on approval of new Village policy concerning the public sale of wooden pallets purchased by the Water Department**

Mark Hostetler discussed the pallets that come with the purchase of salt and stated the Village is charged \$10 per pallet. The Board discussed how to dispose of the pallets including whether the Village should sell them. Gaster recommended the Board adopt an ordinance that allows for the disposition of property, and described the parameters of such an ordinance. Following discussion, Dave Mahr moved to authorize the Village attorney to draft an ordinance to divest Village property valued up to \$1,000. Ehens seconded the motion. Roll call unanimous.

**16. Discussion of such other business as may properly come before the Board and action, if any, to be taken as a result of discussions**

Brinker presented an estimate from Advanced Tree Service for tree trimming at the Town Park. The Board agreed to consider approval of the proposal at the regular meeting.

Mark Hostetler reported that Blankenship has finished work on the roof and gutters at the sewer plant building.

**Adjournment**

Ehens moved to adjourn the meeting. Kinzer seconded the motion. Roll call unanimous. Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Susan Hostetler, Temporary Village Clerk